

# *Joseph's Catering Service*

Joseph's Country Manor & Grove

275 Columbia Ave., Depew, New York 14043

(716) 681-4538 Fax (716) 681-2667 e-mail [josephs@josephscatering.com](mailto:josephs@josephscatering.com) [www.josephscatering.com](http://www.josephscatering.com)

## **Away Event Policy Agreement**

Joseph's Catering will not reserve any event date without a deposit. **Deposit is Non Refundable.**

We reserve the right to charge a Travel Fee in addition to the Meal and Bar Packages or Rental Fees.

We Reserve the right to deny alcoholic beverages to anyone who is intoxicated or under age.

**Joseph's requires a minimum of 100 Adults guaranteed per package.**

**A maximum price increase of \$1.00 per package, per year, per person may apply.**

An additional fee will apply where special set up is involved. If customer needs Joseph's to set up tables and chairs that are not rented from Joseph's, then there will be a charge of 15% of what rental cost would have been if Joseph's had provided rentals.

Joseph's Catering is not responsible for any stolen, lost or damaged items.

**Guaranteed count MUST be called in 10 days before your function.**

Payment in full will be due **5 days** prior to your function. **Credit cards are not accepted**, please pay by cash, check or money order only.

Checks that are returned by your banking institution will be charged \$25.00 non-sufficient fee.

If payment in full is not received 5 days before your function date, then a 2% finance charge will apply unless arrangements are made prior.

*Customer:* \_\_\_\_\_

*Date* \_\_\_\_\_