

Joseph's Catering Service

Joseph's Country Manor & Grove

275 Columbia Ave Depew, New York 14043

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Policy Agreement

A 5% discount is offered for a Friday function if a Dinner Package (excludes Hors d'oeuvres) and Full Bar Package (excludes Beer, Wine & Soda Package) is purchased on 100 adults or more.

The Entertainment (DJ/Band) and Bar Package must end at the same time. Notification to extend the Hall or Bar time must be made no later than 30 minutes prior to contracted end time. *Bartenders can only pour 2 drinks per person at a time. Shots poured at discretion of bartender on duty.*

For the Meadows and Grove on a Friday there is a minimum of 100 adults and a Bar Package or **a room charge of \$500.00** will apply. For the Meadows during the week (M-Th) there is a minimum of 100 adults without a bar package or 75 adults with a bar package or **a room charge of \$300 will apply.**

On a Saturday for the **Meadows or Grove** there is minimum of 150 adults and a bar package of one of the following; Standard Bar, Deluxe Bar, or Beer, Wine, and Soda Bar, in order to reserve the date. Otherwise a room charge will be applied as follows:

Less than 150 adults \$900.00 Less than 120 adults \$1000.00 Less than 100 adults \$1200.00

The 1880's room has a minimum of 35 adults or **a room charge of \$250.00** will apply Sunday thru Friday.

On a Saturday the 1880's Room has a minimum of 35 Adults and a bar package of one of the following: Standard Bar, Deluxe Bar, or Beer, Wine, and Soda Bar in order to reserve the date, otherwise **a room charge of \$250.00 will apply.**

For the Grove on a Sunday you **must** have a minimum of 150 adults and a bar package or **a room charge of \$900 will apply.** For the Meadows on a Sunday there is a **minimum** of 100 adults and a bar package or **a room charge of \$900 will apply.**

If you wish to have your **wedding ceremony here, the fee is \$150** for an outside or inside service, which includes the set up and removal of 30 chairs, additional chairs can be rented for \$.50 each upon request.

Josephs Catering requires a deposit be made to secure your date as definite. This deposit will be applied towards your final bill at full value. **All Deposits are non-refundable.**

We do not allow any food or liquor to be brought in to our facility, with the exception of cakes, cookies, or pastries.

We reserve the right to deny alcoholic beverages to anyone who is intoxicated or under the legal age. In accordance to rules and regulations established by the state of New York, Joseph's Catering cannot sell or permit the consumption of alcoholic beverages to any person less than 21 years of age.

Please, no confetti or rice can be used in or around Joseph's property. Stapling, nailing, tacking or taping is prohibited on any walls, ceilings, windows or doors. All centerpieces brought into Joseph's Catering facilities must have a glass enclosure around any candles in the centerpieces.

A maximum price increase of \$1.00 per package, per year, per person may apply. An additional fee will apply where special set up is involved.

As other groups may be utilizing the same room as you, prior to or after your function, please follow the agreed upon time schedule. If your needs change at any time, please contact the Catering Manager so every effort can be made to accommodate you. Josephs Catering does not assume responsibility for the damage or loss of any merchandise or articles in our facility prior to or following your function. Special arrangements can be made with proper advance notice if needed.

Guaranteed count MUST be called in 10 Days before your function. Payment in full will be due 5 days prior of your function, credit cards are not accepted, please pay by cash or check only. Checks that are returned unpaid by your banking institution will be charged a \$25.00 non-sufficient charge. If payment is not received 5 days prior to your event date, then Finance Charges will apply.

Customer:

Date: