Joseph's Catering Service

Joseph's Country Manor & Grove
275 Columbia Ave., Depew, New York 14043
(716) 681-4538 Fax (716) 681-2667 e-mail josephs@josephscatering.com www.josephscatering.com

Off Premise Event Policy Agreement

- Josephs Catering requires a deposit be made to secure your date as definite. This deposit will be applied towards your final bill at full value. **All Deposits are non-refundable.**

- We reserve the right to charge a Travel Fee in addition to the Meal and Bar Packages or Rental Fees.

- We reserve the right to deny alcoholic beverages to anyone who is intoxicated or under the legal age. In accordance to rules and regulations established by the state of New York, Joseph's Catering cannot sell or permit the consumption of alcoholic beverages to any person less than 21 years of age. <u>Bartenders can only pour two drinks at a time and shots are at the discretion of the bartender.</u>

- Joseph's requires a minimum of 100 Adults guaranteed per package to travel on the Friday, Saturday and Sunday. The minimum to travel is 75 Adults guaranteed per package, Monday thru Thursday. **If you do not meet the minimums, you will be charged for 100 people on Friday, Saturday and Sunday or 75 on Monday thru Thursday.**

- **A maximum price increase of $1.00 per package, per year, per person may apply.**

- An additional fee will apply where special set up is involved. If customer needs Joseph's to set up tables and chairs that are not rented from Joseph's, then there will be a charge of 15% of what the rental cost would have been if Joseph's had provided rentals.

- Joseph's Catering is not responsible for any stolen, lost or damaged items.

- **Guaranteed count MUST be called in 14 Days before your function. Payment in full will be due 7 days prior of your function.** Cash, checks, money orders and credit cards (with a nominal fee) are accepted. Checks that are returned unpaid by your banking institution will be charged a $50.00 non-sufficient charge. If payment is not received 7 days prior to your event date, then Finance Charges will apply.

Customer: _____   _Date_ _____